

R & B SECURITY SERVICES PTY LTD

ACN 050 20 623 ABN 49 050 020 623

10 Watervale Drive
Green Fields SA 5107

Telephone: (08) 8285 7455
Facsimile: (08) 8285 3143

DIRECT DEBIT REQUEST

Financial Institution Name: _____

Financial Institution Address: _____

I/We _____
Client Name(s) providing Direct Debit Request

Client's Residential Address

Authorise R & B Security Services Pty Ltd ACN 050 020 623 ABN 49 050 020 623 with User ID Number 165046 to arrange for funds to be debited from my/our account, held with the Financial Institution identified above, as described in the Schedule below.

Payment details

The payment is for: *Electronic security services.*

THE SCHEDULE

Details of bank account to be debited:

Bank Account held in the name(s) of: _____

Financial Institution's BSB Number: _____

Account Number: _____

Details of credit card account (excluding Diners Club and American Express) to be debited:

Name on Credit Card _____

Credit Card Number _____

Expiry Date _____ / _____

Please check with your Financial Institution to ensure the account nominated will facilitate direct debiting. See Clause 5 of the Service Agreement printed overleaf.

Direct Debiting to commence ___ / ___ / 20 and thereafter on a _____ frequency. ie Monthly

Payment amount *This amount will vary in accordance with invoices issued*

DIRECT DEBIT REQUEST AUTHORISATION

I/We have read and understood the "Service Agreement" overleaf and acknowledge and agree to it.

I/We request this Arrangement remain in force in accordance with The Schedule described above and in compliance with the "Service Agreement" overleaf.

Customer (s) Signature: _____ Date: ___ / ___ / 20

DIRECT DEBIT REQUEST - SERVICE AGREEMENT

CLIENT TO RETAIN THIS COPY

1. R & B Security Services Pty Ltd ACN 050 020 623 (The Debit User) will debit the BSB/Account nominated in The Schedule of this Direct Debit Request as specified.
2. The Debit User will give no less than fourteen (14) days written notice to the client should it propose to vary the arrangements of this Direct Debit Request.
3. The client (s) may request The Debit User to defer or alter the payment amount specified in The Schedule of this Direct Debit Request. Requests authorising these changes may only be made in writing to the Debit User. Client (s) may change the:

- * Due Date of Payment
- * Payment Amount
- * Frequency of Payment

Client (s) wishing to vary the drawing account details specified in The Schedule of this Direct Debit Request must provide a signed authority for such changes to be effected.

4. In compliance with Industry's Direct Debit Claims Process, The Debit User will assist client (s) disputing any payment amount drawn on the nominated BSB/Account in The Schedule of this Direct Debit Request. The Debit User will endeavor to resolve this matter within the Industry agreed timeframes. Client (s) may obtain a "Direct Debit System Claim Request" form from The Debit User to initiate the process. Alternatively the Client (s) can direct any claim to their Ledger FI.
5. The Debit User advises that some Financial Institution accounts do not facilitate direct debits and as such the client (s) must check with their Financial Institution (Ledger FI) to ensure the account nominated in The Schedule of this Direct Debit Request enables direct debiting.
6. It is the client (s) responsibility to ensure at all times there is sufficient cleared funds available, at the due date of the debit drawing, to enable payment from the BSB/Account as nominated in The Schedule of this Direct Debit Request.
7. The Debit User advises the debit drawing will be made on the agreed due date as nominated The Schedule of this Direct Debit Request. When the due date is a closed business day The Debit User will initiate the debit drawing on the next open business date. Client (s) may direct processing inquiries to their Ledger FI.

A closed business day is defined as any calendar day on which the client (s) Ledger FI is not open for direct debit processing. That is:

- * Weekends
- * Public Holiday - State
- * Public Holiday - National

8. Where an unpaid debit item is returned by the client (s) Ledger FI, The Debit User may apply an Outward Dishonor Fee to the client (s) recipient account.
9. Client (s) who wish to cancel this Direct Debit Request must notify The Debit User in writing not less than seven (7) days before the next scheduled debit drawing. Client (s) may obtain a "Direct Debit Cancellation" form from The Debit User to effect the cancellation. Alternatively the Client (s) can request the cancellation of the Direct Debit Request with their Ledger FI.
10. The Debit User requests the client (s) to direct all enquiries, disputes requests for payment changes or cancellation requests directly to the Debit User.
11. The Debit User agrees to keep confidential all client (s) records and account details contained in The Schedule of this Direct Debit Request unless authorised to release such information pursuant to a debit item dispute or similar event where the client (s) has provided prior consent to do so.